



## DUBAI INTERNATIONAL ACADEMY

DREAM  INSPIRE  ACHIEVE

### CO-CURRICULAR ACTIVITIES PROGRAM 2017-2018

#### PHILOSOPHY

The Dubai International Academy 'Co-Curricular Activities' [CCA] and 'Paid Co-Curricular Activities' [PCCA] programs offer a range of structured, supervised activities that encourage sports, social skills and self-esteem. Activities such as art, computer instruction, music, sports, drama, homework-help, languages and many more, provide the students with opportunities to gain an area of competence outside of academics and benefit their self-esteem. Participation in various after-school activities programs will help holistic development of children and improve their performance in academics, sports and other extra-curricular fields.

#### ACTIVITIES POLICY

##### 1. DIA CCA

The after-school activities program is provided within the school framework at no extra charge. As per the school policy, one after-school activity is provided per student.

#### Duration:

- **Part 1: 12<sup>th</sup> September, 2017 – 14<sup>th</sup> December, 2017**
- **Part 2: 7<sup>th</sup> January, 2018 – 22 March, 2018**
- **Part 3: 8<sup>th</sup> April, 2018 – 17<sup>th</sup> May, 2018 for PS and 8<sup>th</sup> April, 2018 – 3<sup>rd</sup> May, 2018 for SS**

#### Timings:

- **KG1 & KG2:** 1.30 - 2.30pm
- **Year 1-13:** 2.45 - 3.45pm

#### Days:

- **Primary:** Sunday, Tuesday and Thursday
- **Secondary:** Monday, Wednesday and Thursday

#### Other Requirements:

- All activities are for both girls and boys.
- A minimum of six students is necessary for each activity and the maximum depends on the activity.
- Each student will be allowed **one activity only per semester**. The school will try to accommodate requests for additional activities subject to availability.
- Changes to the stated activities will not be allowed during the semester.

***Spaces are limited and will be allocated on a first-come-first-serve basis.***

#### Online request form:

Each student will be assigned to one activity in secondary, and in primary there is an opportunity for a second activity sign-up after a few weeks, again spaces are limited. The allocation of activities will be done on a first-come-first-serve basis. Subject to the available capacity, we will try to assign the activities as per the preference indicated. Students will be informed, by their homeroom teacher; primary parents can check the website once the sign up has taken place their names will appear on the list also homeroom teachers will be informed. Activities listed may be discontinued if there is insufficient enrolment, or for some other reason that the school may deem as valid.

All KG1 and KG2 students are expected to be picked up promptly at 2:45 p.m. or immediately after their after-school activity. **There is no after-school bus service for KG1 and KG2 students.** No child will be permitted to wait in the school without supervision from the parent. Children not picked up at 2:45 p.m. will be taken to the PS principal's office. No supervision is available after 3:00 p.m. Therefore, pupils should not remain at the school after their activities.



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All other students are expected to be picked up promptly at 3:45 p.m. or immediately after their after-school activity. No child will be permitted to wait in the school without supervision from the parent. Children not picked up at 3:45pm will be taken to the PS or SS principal's office. No supervision will be available after 4:00pm. Therefore pupils should not remain at the school after their activities. For any requests or questions you may contact the school security after 3:45 p.m. at 04-3684111 Ext. 140.

### **Cancellation:**

Students, who wish to cancel/drop out of their activity, need to inform the respective teacher at least one week in advance.

### **Attendance:**

The online attendance form will be completed on a daily bases prior to the start of the CCA.

If an after-school activity gets cancelled parents will be informed by phone, email or in the homework diary whichever is appropriate. Safety of the children is a prime factor and this policy will be strictly enforced.

The success of each activity depends very much on the enthusiasm and commitment of the students and their parents. Students are encouraged to attend at least one activity regularly per term.

### **CCA on report card:**

Attendance and enthusiasm towards the activity will appear on the children's final report card at the end of the year.

## **2. Paid Co-Curricular Activities - PCCA**

Paid Co-Curricular Activities are conducted at DIA by independent organizations and individuals. DIA plays a role in enabling the running of these programs on the school premises by providing its infrastructure and being responsible for the maintenance and upkeep of its various facilities.

DIA endeavors to collaborate with the best providers of these activities, but the responsibility for the ultimate quality of the activities rests with the providers.

- Students who wish to participate in these activities must contact the activity provider directly and register by paying the requisite fees.
- Activities are provided for various age groups and levels of competency, and students are encouraged to identify the correct category before registering.

Link to all company:

Primary: <http://diadubai.com/student-life/primary-school/co-curricular-activities/paid-co-curricular-activities/>

Secondary: <http://diadubai.com/student-life/secondary-school/co-curricular-activities/paid-co-curricular-activities/>



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### 3. Accident procedure

In case of accident, please call the DIA Nurse on Ext: 129/135 or Dr. Indira on 050 457 0506 until 4.00pm

In a life Threatening Emergency!!	
Call: Ambulance DIA School Nurse DIA Security	999 or Ext: 129/135 Ext: 140 who will activate the emergency plan, give your name, location and nature of the injury or illness.

### 4. Buses

Only students already scheduled for the bus services after school hours can use the bus services provided by Diamondlease.

Bus timings will be as follows:

Year	Bus departure	Procedure
YR 1-13	4:00 p.m.	After the activity, the teacher should remind the students to go to the bus.

*Note: This is applicable to students involved in both CCA as well as PCCA activities.*

### CONTACT INFORMATION

#### 'Co-Curricular Activities'[CCA]

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Robert Turner  
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Co-Curricular Activities Coordinator  
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Tel: +971-4-368 4111 Ext: 128

### CONTACT AFTER SCHOOL HOURS

School Security  
Tel: +971-4-368 4111 Ext. 140

### PAID PROGRAM CONTACT INFORMATION

#### 'Paid Co-Curricular Activities'[PCCA]

Respective Activity Providers listed on the DIA webpage